

March 12, 2019

To Whom It May Concern:

RE: SOC2

Our next scheduled SOC2 Audit will cover the period of October 1, 2018 – September 30, 2019. We will provide an update at a later date.

For the period of October 1, 2018 – March 12, 2019, there have been no significant changes to the control environment or processes since our last SOC2 Audit. We have updated 1 procedure to address an exception noted in our 2018 SOC2 report.

1. IT Security Policy - updated screen saver lockout timeout to 30 min.

Please feel free to contact us with any questions or concerns you may have.

Sincerely,



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