

Enhancements & Modifications

modified on 8/23/2016

Job Forecasting

Job Forecasting – Project Income Statement and Forecasting

- Create project specific income statement displaying
 - JTD Revenue & Cost data
 - Cash Flow data
 - Un-booked Billings
 - General Reserve
 - Loss Reserve
 - Backlog / Margin for current year and 3 future years
- Automatically book un-billed billings
- Uses eForms so distribution via print, fax, or e-mail

Job Forecasting – Forecast both ‘to’ and ‘at’ completion

- Forecast cost distributions using varied methods
- Based on dollars, unit cost, units complete
 - Forecast method can vary by cost distributions
 - Some by \$ at completion
 - Some by \$ to complete
 - Some by final unit cost at completion
 - Some by unit cost and units to complete

Equipment Charges

Equipment Charges

- Ability to Assign/Transfer Quantity Equipment
- New edit report sequence/subtotal
 - by Job/Cost Distribution
- Two new Equipment Template imports
 - Equipment Usage
 - Equipment Rates
- New Fuel Allocation options

Equipment Charges –Fuel Allocation

Enhanced the fuel allocation feature

- **Equipment Master**
 - Now supports both internal and external fuel usage
- **Fuel Type**
 - Now supports both internal and external fuel prices
- **Equipment Default Values**
 - Post fuel allocation to Time & Materials
 - Post fuel allocation to usage or repair
- **Job Description**
 - Control by job
 - Define cost distribution

Eq Acct ▾ Eq Maint ▾ ECM ▾ G/L ▾ H/R ▾ H/R-E ▾ H/R-SS ▾ Inquiry ▾ Integration ▾

Fuel Type Maintenance

Fuel Type:	D <
Date Entered:	7/1/2015

Fuel Type Maintenance

Fuel Type:	D
Description:	# 2 Diesel
Rate:	2.89
Date Entered	07/01/2015

Equipment Master - General

Apportioned:	<input type="checkbox"/>
Fuel Type:	D <
Fuel Usage:	3.7
Operator Required:	<input checked="" type="checkbox"/>

Equipment Accounting

Equipment Com/Div 1= Source Com/Div

2= Dist Com/Div 3=

Use Com/Div Dist for Depreciation

Date Last Depreciated

Date Overhead Allocation Last Updated (MM) (YYY)

Allow Usage to do Transfer

Create Usage Transactions from Transfer

Rate Code to use for Transfer

Create Fuel Allocation Records

Allow Department Transfer

Equipment Default Values

Equipment Rates - Limit individual rate classifications based on a percentage of acquisition cost

Acquisition

Purchase Date

Purchase Amount

Cutoff Percent:

Market Value:

Replacement Cost:

Depr Limit Percent:

Equipment Rates – Limit individual rate classifications

Equipment Accounting

Setup *
Utility *

Cost Classification Maintenance

Type of Cost	Description	Short Description	Labor	Parts	Depreciation
<input checked="" type="checkbox"/>	REPAIRLBR	REPAIRLBR			
<input checked="" type="checkbox"/>	PARTS	PARTS			
<input checked="" type="checkbox"/>	BATTERIES	BATTRS			
<input checked="" type="checkbox"/>	GLASS	GLASS			
<input checked="" type="checkbox"/>	TIRES	TIRES			
<input checked="" type="checkbox"/>	DEPRECIATN	DEPR			
<input checked="" type="checkbox"/>	OWNERSHIP	EOC			
<input checked="" type="checkbox"/>	FUEL/OIL	FOGF			
<input checked="" type="checkbox"/>	SERVICELBR	SVCLBR			

Mode: Update EQP35002 EQPM04 - 7

Ownership Costs

Use % Limit

Can be used for any cost classification, not just depreciation

Payroll

Payroll Enhancements

- New Prevailing Wage benefit calculations
 - Added new Pension Fund
- Enhanced the New Hire report
 - Added the ability to create an Excel output file from report
- Insurance & Vacation Eligibility Report
 - COGNOS report (print or Excel output)
- 401k Eligibility report
 - Eligibility requirement in Benefit Master
 - Includes all employees that became eligible during period.
- XML output for Certified Payroll
 - ASSHTOWare (Minnesota & Ohio)
 - California Custom
- create export to e-Mars for Certified Payroll
 - Davis-Bacon Compliance
- Payroll Entry – Using equipment to fix equipment

Payroll

Company Number:

Division Number:

Social Security Number:

Employee Number:

Check Type:

Screen Selection: Equipment Repair

Week Number:

Day:

Week Ending Date:

Batch Number:

Payroll

Employee Number: 2

Week Number: 1

Check Type: R

A welder was used to repair the truck. The employee had 2.5 hours of labor and used the welder for .75 hours of that time. This would create a repair record for the truck and a usage record for the welder

Regular Entry	Reg. & Equip Hrs	Reg. & Pay Rate	Exception	Repair	Repair & Job
Day Number:	<input type="text" value="0"/>				
Hours	Repair	Usage			
Regular:	<input type="text" value="2.5"/>	<input type="text" value=".75"/>			
Other:	<input type="text" value="0.00"/>				
Hours Type:	<input type="text" value=""/>				
Equipment Number:	<input type="text" value="1 ton trk"/>	<input type="text" value="Welder"/>			
Rate Class:	<input type="text" value=""/>	<input type="text" value="000"/>			
Component:	<input type="text" value="frm"/>				
Work Order Number:	<input type="text" value="880002"/>				
Line Number:	<input type="text" value="01"/>				
Pav Rate - Regular:	<input type="text" value="0.000"/>				

Employee Class:
Employee Type:
Work Comp - St
Work Comp - Re
Work Comp - Co
Crew Number:
Crew Group:

- Payroll Entry – Using equipment to fix equipment - Job Cost Setup

Job Cost Setup

Company Number:

Division Number: <

Project Number:

Sub Proj # <

Job Description (highlighted)

Job Cost Master

Standard Segment

Alternate Segment

Cost Type

Cost Type Summary

Subcontract

Contract

Job Description Maintenance

Sub Proj #

Job Description 1:

ver **Equipment** (highlighted) General Ledger T & M Billing Collaborator

Equipment Maintenance Site:

Use Equipment History for Alternate Rate: ☐

Equipment Acquisition Cutoff Percent:

Use Equip Master Job Dist for Usage: ☒

Equipment Overhead Percent:

Fuel Allocation (highlighted)

Post Fuel: ☒

Cost Distribution:

Cost Type: <

Eq Acct (highlighted) Eq Maint ECM G/L H/R H/R-E H/R-SS Inquiry Integration

Fuel Type Maintenance

Fuel Type: <

Date Entered:

Fuel Type Maintenance

Fuel Type:

Description:

Rate:

Date Entered:

Equipment Master - General

AppORTioned: ☐

Fuel Type:

Fuel Usage:

Operator Required: ☒

Equipment Accounting

Equipment Com/Div 1= Source Com/Div

2= Dist Com/Div

Use Com/Div Dist for Depreciation

Date Last Depreciated

Date Overhead Allocation Last Updated (MM) (YYY)

Allow Usage to do Transfer

Create Usage Transactions from Transfer

Rate Code to use for Transfer

Create Fuel Allocation Records

Allow Department Transfer

Equipment Default Values

Account Payable

Accounts Payable Enhancements

- Create new Subcontract Payment Request eForm
 - Specify delivery based on vendor
 - Specify deliver based on individual subcontract
- Increase Invoice Number to 25 characters

eCMS Company/Division: 37/000-40 Quick Quality Builders

Rep Const ▾ Service ▾

Admin ▾ Archival ▾ ADP ▾ BoM ▾ Comdata ▾ Copy Co ▾ Eq Acct ▾ Eq Maint ▾ ECM ▾

Application Installation ▾

Audit Menu ▾

Calculate Balances ▾

File Save & Restore ▾

File Utilities ▾

Miscellaneous ▾

Mobile ▾

Restart/ReSequence ▾

Security ▾

eCMS Connected Setup

eForms Output Locations

eForms System Properties

eForms Template Locations

eForms Types Properties

BIO Security

BI System Properties

CMS Services Setup

ECM Application Settings

License Manager

Menus Setup

Print Default Values

Session Manager

Setup Default Values

System Preferences

Template Setup

UDC Setup

- Accounts Payable Invoice Import

eCMS Company/Division: 37/000-4 S Quick Quality Builders

AP ▼ AR ▼ Admin ▼ Archival ▼ ADP ▼ BoM ▼ Comdata ▼ Copy Co ▼ Eq Acct ▼ Eq Maint ▼ ECM ▼ GL ▼ HR ▼ HR-E ▼ HR-SS ▼ Inquiry ▼ Integ
Rep Const ▼ Service ▼ T&M ▼ User Menu ▼

Import Template Maintenance Template Name Entry

Setup

Table Name:
 Template Name:
 Template Desc:

Edit	Table	Template
	PRTIND	sayt1
	PRTIND	sayt2
	PRTIND	PROdesc

Import Template Maintenance Import Template Setup RM1

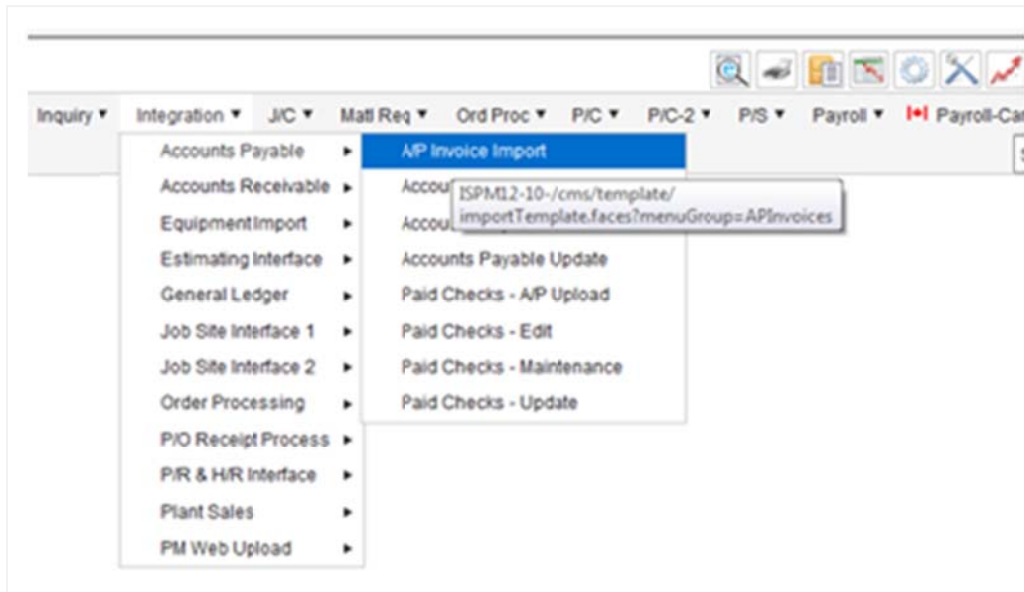
Add Template Download

Template Name:

Table Fields	Template Fields
<input type="checkbox"/> PO NUMBER PO No DECIMAL 8 0	<input type="checkbox"/> COMPANYNUMBER Src Com DECIMAL 2 0
<input type="checkbox"/> PO QUANTITY PURCHASE ORDER QUANTITY DECIMAL 9 2	<input type="checkbox"/> DIVISIONNUMBER Src Div DECIMAL 3 0
<input type="checkbox"/> POSTING CHG Post Charge Char 1 0	<input type="checkbox"/> VENDORNUMBER Vendor No DECIMAL 5 0
<input type="checkbox"/> PREP CHARGE GL PPG Act DECIMAL 15 0	<input type="checkbox"/> TRANSACTIONDATE Trans Date DECIMAL 8 0
<input type="checkbox"/> PREP CHARGE One On Per Inv Char 1 0	<input type="checkbox"/> BATCHNO Batch No DECIMAL 9 0
<input type="checkbox"/> REFERENCE NO REF No Char 25 0	<input type="checkbox"/> INVOICE Inv No Char 10 0
<input type="checkbox"/> RENTED EQUIP RENTED EQUIPMENT Char 1 0	<input type="checkbox"/> INVODESC Inv Desc Char 20 0
<input type="checkbox"/> RETAINED AMT Retained amt DECIMAL 11 2	<input type="checkbox"/> INVOXDATE Inv Date DECIMAL 8 0
<input type="checkbox"/> RETAINED AMT AMOUNT RETAINED DECIMAL 11 2	<input type="checkbox"/> INVMNT Inv Amt DECIMAL 11 2
<input type="checkbox"/> RETS LCCNO GL Ret Act DECIMAL 15 0	<input type="checkbox"/> DUE DATE Due Date DECIMAL 8 0
<input type="checkbox"/> RETS INVOICE Ret Inv Char 1 0	<input type="checkbox"/> JOBNUMBER Job No Char 6 0
<input type="checkbox"/> STOR INVOICE Store Code Char 1 0	<input type="checkbox"/> SUBJOBNUMBER Sub Job Char 3 0
<input type="checkbox"/> STATE SALES TAX CODE STATE SALES TAX CODE DECIMAL 3 0	<input type="checkbox"/> GROSS AMT GROSS AMOUNT DECIMAL 11 2
<input type="checkbox"/> TAXABLE CODE TAXABLE CODE Char 1 0	<input type="checkbox"/> DESCNO DESCRIPTION Char 20 0
<input type="checkbox"/> TICKETNO TICKET NUMBER DECIMAL 10 0	<input type="checkbox"/> GLEDOGRACCTO GL ACCOUNT - EXPENSE DECIMAL 15 0
<input type="checkbox"/> TSPONNO TSPONNO Char 15 0	<input type="checkbox"/> JOBNUMBER JOB NUMBER Char 6 0
<input type="checkbox"/> VENDORNO Vendor No DECIMAL 2 0	<input type="checkbox"/> SUBJOBNUMBER SUB JOB NUMBER Char 3 0
<input type="checkbox"/> VOUCHNO Voucher No DECIMAL 5 0	<input type="checkbox"/> JC DISTRIBUTION JC DISTRIBUTION Char 15 0
<input type="checkbox"/> WHSE WAREHOUSE Char 5 0	<input type="checkbox"/> COSTTYPE COST TYPE Char 1 0
<input type="checkbox"/> WORKORDERNO WORK ORDER NUMBER DECIMAL 6 0	

ISP 140025.xls (Compatibility Mode) - Microsoft Excel

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S
1	Src Com	Src Div	Vendor No	Trans Date	BATCHNO	Inv No	Inv Desc	Inv Date	Inv Amt	Due Date	Job No	Sub Job	GROSS AMOUNT	DESCRIPTION	GL ACCOUNT - EXPENSE	JOB NUMBER	SUB JOB NUMBER	JC DISTRIBUTION	COST TYPE
2	37	0	300	05/28/2015	250	52815	ISP 140025 0	05/28/2015	528.15	05/28/2015			528.00		1016000000000000				
3													0.15		1101000000000000				
4	37	0	300	05/28/2015	250	52816	ISP 140025 0	05/28/2015	528.16	05/28/2015			528.00			ALB	101		100 M
5													0.16			ALB	101		200 M



Import Template

Table Name:

Template Name:

Has Column Headings:

C:\Users\rbrown\Cases\SPSP 140025 0.xls
Done

4 records were imported!

Operations

Operations Enhancements

- Create new Field Order function
- Allows field to request material
- Allows field to request Equipment
- Field order sent to eCMS via Integration Suite
 - Process material orders through Order Processing
 - Process equipment orders through Assign/Transfer

IDI / File Listings

File Listing Enhancements

Use of IDI (Interactive Data Inquiry) technology

— You control the sequence

Company	Division	Vendor No.	Vendor Name	Address 1
1	0	1	Godwin Pumps	PO Box 191
1	0	2	B&V Equipment & Supply	PO Box 247
1	0	3	Palluett Recycling	2124 Priest Bridge Road
1	0	4	Mid-Atlantic Industrial	6149 Washington Blvd.
1	0	5	Hanson Pipe & Products	Dept. 0776
1	0	6	Southwest Trucking	12009 Madison Ave

— You control what data is shown

Company	Division	Vendor No.	Vendor Name *	Address 1	Address 2	City	St/Prov	Zip/Postal Code	Abbreviation
1	0	121	A-A Recycle & Sani Inc.	PO Box 412		Lithium Heights	MD	21090-041	A-A Recycl

— You control the arrangement of the columns

Company	Division	Vendor No.	Vendor Name *	Abbreviation	Address 1	Address 2	City	St/Prov	Zip/Postal Code
1	0	121	A-A Recycle & Sani Inc.	A-A Recycl	PO Box 412		Lithium Heights	MD	21090-041

Use of IDI (Interactive Data Inquiry) technology— cont'd

— Add and delete columns

Title	Source
<input checked="" type="checkbox"/> Company	App
<input checked="" type="checkbox"/> Division	App
<input checked="" type="checkbox"/> Vendor No.	App
<input checked="" type="checkbox"/> Vendor Name	App
<input checked="" type="checkbox"/> Address 1	App
<input checked="" type="checkbox"/> Address 2	App
<input checked="" type="checkbox"/> City	App

— Add filters

Tools View As VENDORNUMBER

AND Company contains 1

AND \$ Y-T-O greater than 100000

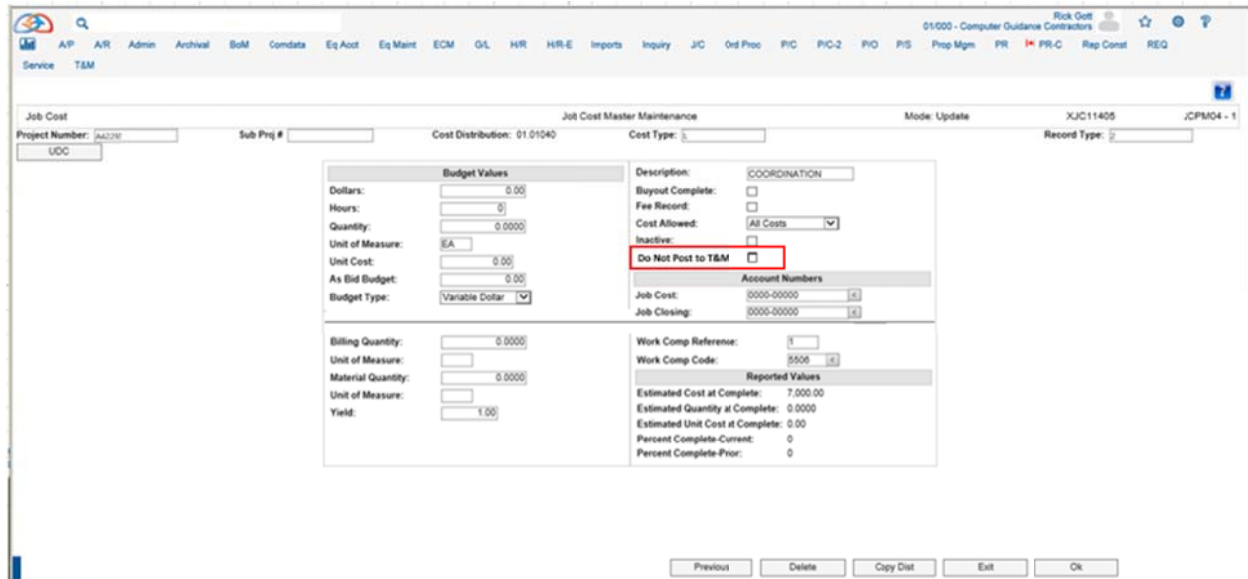
— Highlight values

Company	Vendor No.	Vendor Name *	\$ To Date	Address 1	City	St/Prov	Zip/Postal Code	Abbreviation
1	121	A-A Recycle & Sani Inc.	46,125,355.00	PO Box 412	Lithium Heights	MD	21090-041	A-A Recycl
1	202	Aome Elevator	60,130.75	1541 Stratton Avenue	St Paul	MN	55021	aome Elev
1	506	Aetna Insurance	0.00	PO Box 13485	Phoenix	AZ	85012	AETNAINS

Time and Material Billing

Control T&M by Cost Distribution

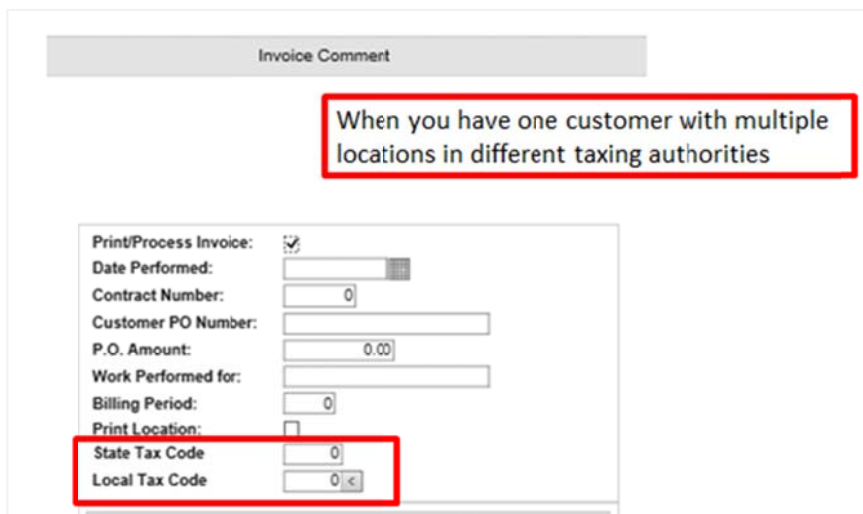
Added a new flag to Job Cost Master to control if costs are to post to Time & Material



The screenshot shows the 'Job Cost Master Maintenance' window. The 'Do Not Post to T&M' checkbox is highlighted with a red box. Other visible fields include 'Project Number: A4278', 'Sub Proj #', 'Cost Distribution: 01.01040', 'Cost Type: 3', 'Mode: Update', 'XJC11405', and 'JCPM04 - 1'. The 'Budget Values' section includes fields for Dollars, Hours, Quantity, Unit of Measure, Unit Cost, As Bid Budget, and Budget Type. The 'Description' section includes 'COORDINATION', 'Buyout Complete', 'Fee Record', 'Cost Allowed', and 'Inactive'. The 'Account Numbers' section includes 'Job Cost' and 'Job Closing'. The 'Work Comp Reference' section includes 'Work Comp Code'. The 'Reported Values' section includes 'Estimated Cost at Complete', 'Estimated Quantity at Complete', 'Estimated Unit Cost at Complete', 'Percent Complete-Current', and 'Percent Complete-Prior'.

T&M Enhancements

- Added a new flag to General Ledger Journal Entries to determine if entry is to post to Time & Material
- Added the cost distribution to the T&M rate table for equipment rates
- Added a new flag to the T&M detail maintenance screens to mark a record as non-billable (will not appear on invoice)
- Added the ability to copy T&M rates
- Define Taxing Authorities at the Job and/or Ticket Level in T&M



The screenshot shows the 'Invoice Comment' screen. A red box highlights the text 'When you have one customer with multiple locations in different taxing authorities'. Below this, the 'State Tax Code' and 'Local Tax Code' fields are highlighted with a red box. Other visible fields include 'Print/Process Invoice', 'Date Performed', 'Contract Number', 'Customer PO Number', 'P.O. Amount', 'Work Performed for', 'Billing Period', 'Print Location', and 'Local Tax Code'.

Free Form Invoice Entry Added new category for Material

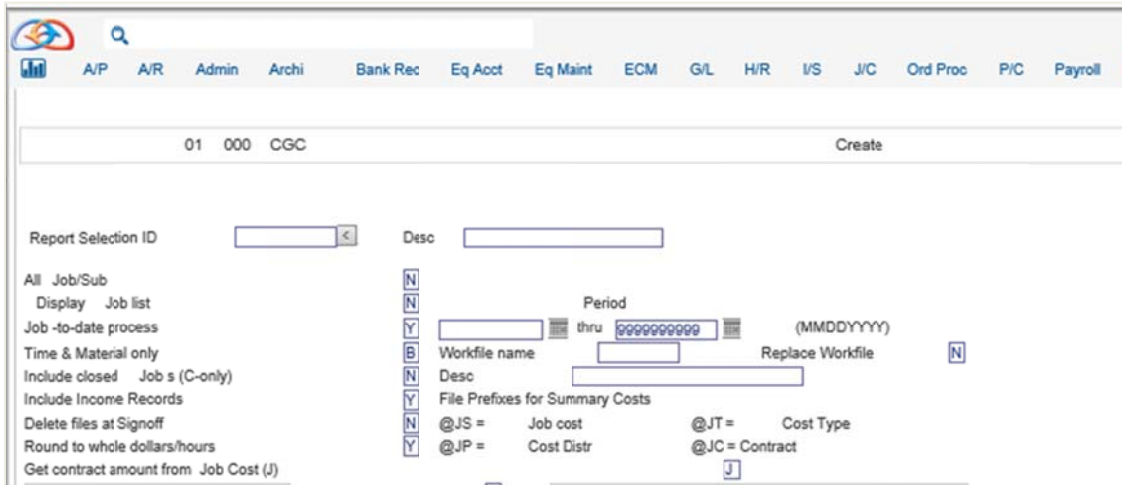
Time & Material Ticket Invoice Entry - Free Form

Customer Number: 1 Customer Location: Project Number: A42282 Sub Proj # Ticket Number: 1234
Through Date: 07/25/2015

Billing Type	Cls	Reference	Quantity	UM	Unit Price	Unit Cost	Tax 1	Tax 2	Tax 3	Override Code	Comment	Cost Distribution	Cost Type	Description:
Labor	100		5.00	HR	67.50	31.75	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		00.00000	L	SERVICE MAIN LOBBY
Job Cost	000	01216	0.00		125.00	79.75	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		00.00000	L	CLEANING SUPPLIES
Job Cost	000	00101	0.00		114.77	104.34	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		03.03410	M	CLEANING SUPPLIES
Labor	100		8.00	JR	47.50	31.00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		03.03410	L	RON BROWN
Labor	100		8.00	JR	47.50	31.00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		03.03410	L	RON BROWN
Labor	100		8.00	JR	47.50	31.00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		03.03410	L	RON BROWN
Labor	100		0.00	JR	0.00	0.00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		03.03410	L	RON BROWN
Labor	100		0.00	JR	0.00	0.00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		03.03410	L	RON BROWN
Labor	100		50.00	JR	17.69	17.69	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		03.03410	L	RON BROWN
Labor	100		0.00	JR	0.00	0.00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		03.03410	L	RON BROWN
Labor	100		0.00	JR	0.00	0.00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		03.03410	L	RON BROWN
Job Cost	000		0.00		1,100.00	1,000.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		02.02580	M	Permits
Material	000	Truck & Driver	2.00		125.00	0.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		02.02580	M	Truck with Drive

Job Dictionary

Enhancements to Create Job Dictionary



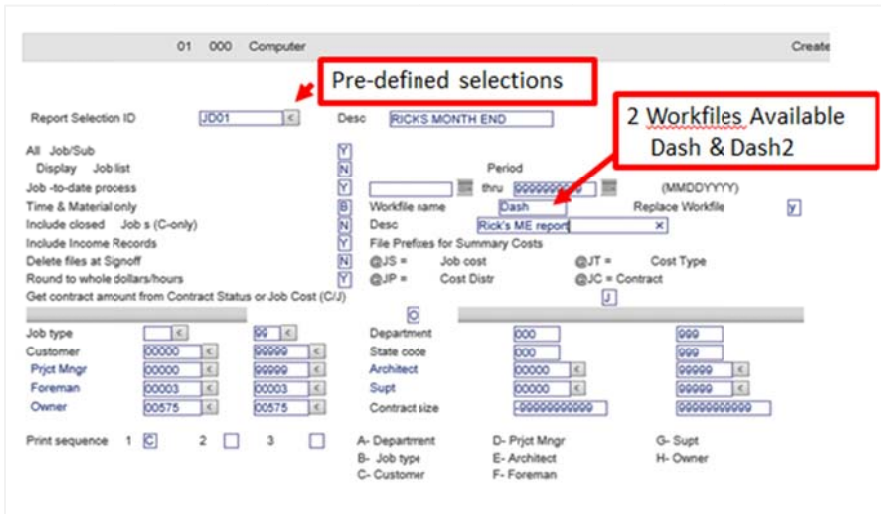
The screenshot shows the 'Create' form for a Job Dictionary. At the top, there's a navigation bar with various menu items like A/P, A/R, Admin, Archi, Bank Rec, Eq Acct, Eq Maint, ECM, G/L, H/R, I/S, J/C, Ord Proc, P/C, and Payroll. Below this, the form is titled '01 000 CGC' and 'Create'. The form contains several sections: 'Report Selection ID' with a dropdown, 'Desc' with a text field, 'All Job/Sub' with a list of checkboxes, 'Display Job list' with a checkbox, 'Job -to-date process' with a checkbox, 'Time & Material only' with a checkbox, 'Include closed Job s (C-only)' with a checkbox, 'Include Income Records' with a checkbox, 'Delete files at Signoff' with a checkbox, 'Round to whole dollars/hours' with a checkbox, and 'Get contract amount from Job Cost (J)' with a checkbox. There are also fields for 'Period' (thru), 'Workfile name', 'Desc', 'File Prefixes for Summary Costs', and 'Replace Workfile'. At the bottom, there are checkboxes for '@JS = Job cost', '@JT = Cost Type', '@JP = Cost Distr', and '@JC = Contract'.

New values for 'Workfile name'

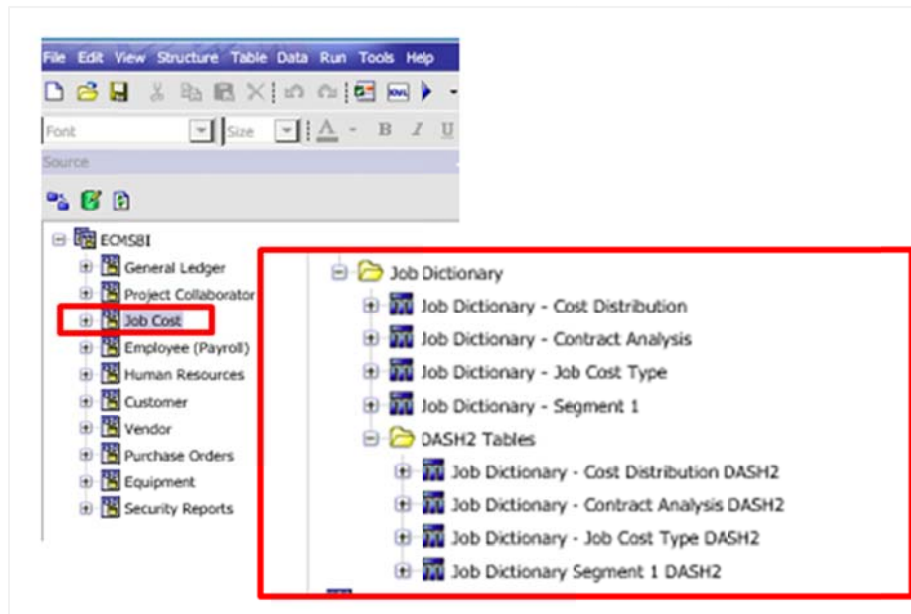
- IDI & IDI2 for use with the IDI toolset
- User & User2 for use with IDI or COGNOS but allows the creation of separate work files for each individual user

Why use the Job Dictionary with Cognos?

1. Uses the default values established in eCMS
2. Does all the calculations that the standard job cost reports already does
3. Can take advantage of pre-define selection options
4. Allows creation of two sets of tables to be used for comparison purposes



This screenshot shows the 'Create' form for a Job Dictionary, similar to the one above, but with specific annotations. A red box labeled 'Pre-defined selections' points to the 'Report Selection ID' field, which contains 'J001'. Another red box labeled '2 Workfiles Available Dash & Dash2' points to the 'Workfile name' field, which contains 'Dash'. The 'Desc' field contains 'RICK'S MONTH END'. The 'Period' field is set to 'thru' with a date range. The 'Workfile name' field is set to 'Dash'. The 'Desc' field is set to 'Rick's ME report'. The 'File Prefixes for Summary Costs' section shows '@JS = Job cost', '@JT = Cost Type', '@JP = Cost Distr', and '@JC = Contract'. The bottom section shows various checkboxes for 'Job type', 'Customer', 'Pjct Mngr', 'Foreman', 'Owner', 'Department', 'State code', 'Architect', 'Supt', and 'Contract size'. There are also checkboxes for 'Print sequence' (1, 2, 3) and a legend for 'A- Department', 'B- Job type', 'C- Customer', 'D- Pjct Mngr', 'E- Architect', 'F- Foreman', 'G- Supt', and 'H- Owner'.



01 000 Computer Construction

Report Selection ID: JD01 Des: Rick's Month End

Display Job List
Job-to-date process
Time & Material only
Include closed Job (C-only)
Display report defaults

Get contract amt from Contract Status or Job Cost (C/J)
Job queue

Job Type: []
Customer: []
Proj Mng: []
Foreman: []
Owner: []

Print sequence 1 [] 2 [] 3 []
Print names: []

Consolidate on Reporting: []
Job/Sub Y/N: []

Department: []
State code: []
Architect: []
Supt: []
Salesman: []
Contract size: []

A- Department
B- Job type
C- Customer
D- Proj Mng
E- Architect
F- Foreman
G- Supt
H- Owner
I- Salesman

Ok Exit **Create** Run Report

Check Reconciliation

New Check Reconciliation Setup

Bank ID Master Maintenance	
Bank ID Number:	123
Description:	Bank of America
Payroll Check Reconciliation File	
Bank Name:	Chase Bank
Bank Description:	PR Pos Pay CSV File - 8 Fields
File Type:	CSV
Accounts Payable Check Reconciliation File	
Bank Name:	Bank of America
Bank Description:	PR Pos Pay Text File - 6 Fields
File Type:	TXT
Payroll Pos Pay File	
Bank Name:	
Bank Description:	
File Type:	
Accounts Payable Pos Pay File	
Bank Name:	
Bank Description:	
File Type:	
Payroll Direct Deposit File	
Bank Name:	
Bank Description:	
File Type:	

Payroll		Bank Account Master Maintenance	
Bank Account Number:	0103-00000	Project Number:	
General		eFORMS	
Description:	B OF A PAYROLL ACCOUNT	Name:	
Next Check Number:	1633	Address 1:	
Positive Pay:	<input type="checkbox"/>	Address 2:	
Common Name on Checks:	<input type="checkbox"/>	City:	
Origin Bank ID:	123		

Payroll Upload	
File Name:	CHECKREC.TXT
Enter Bank G/L Number:	0103-00000

LBCC Security Enhanced in Employee Maintenance

Payroll		Employee Master Maintenance	
Employee Number: 2			
General	General 2	Contacts	Pay Rates
Full Name:		Ron Brown Jr.	
First Name:		Ronald	
Middle Name 1:		Dean	
Middle Name 2:			
Last Name:		Brown	
Name Suffix:		Jr.	
Name Abbreviation:		BROWNR	
State/Province Codes		Pay Information	
Income Tax:		Pay Frequency: Weekly	
Unemployment:		Pay Type: Hourly	
Workers Comp:		Regular Rate: 32.500	
		Overtime Rate: 0.000	
		Other Rate: 0.000	
		Salary: 0.00	